



L U B B O C K

General Information to Tenant

Rent must be paid in check, money order, cashier's check made out [Coldwell Banker Residential Property Management](#). Cash will not be accepted.

Rent can be mailed to the following address:

Coldwell Banker c/o Coldwell Banker Residential Property Management
4924 S. Loop 289
Lubbock, Texas 79414

Utility Information - It is your responsibility to set up utility services

Lubbock Power and Light - Electric, Water, sewer, garbage | If your rental is south of 98th LP&L may not service electricity for your property.

(806) 775-2509

South Plains Electric Co-Op - electric

(806) 775-7766

This company serves SW Lubbock

ATMOS Energy - Gas Company

888-286-6700

Sudden Link - cable, phone, internet

806-793-2222

U-verse - cable, phone internet (may not be available in your area)

800-288-2020

Late Fees and Service Fees and Application of Funds Reminder: Regardless of how funds are notated Coldwell Banker Rick Canup Realtors Property Management may apply funds how we see fit. Please understand that payments will typically be applied in this order but CBRCPM reserves the right to change its policy without notifying you first. 1. Service Fees 2. Repair Costs 3. Late Fees 4. Rent. Please note that funds paid will ALWAYS be applied to the rent amount last. If you do not bring in the correct amount this may subject you to late fees and daily late fee, outlined in your lease, until all late fees are paid. You are advised to call and confirm any outstanding balances owed.

Reminder of Repairs: Check with your lease, you may be subject to the first \$75.00 of all repairs per instance. This amount will be owed no later than the following month's rent.

Late Fees: Rent is due on the first of the month. However a grace period will be given until late fees start. On the 6th of the month you will be subject to an initial late and then a per day late fee. Check you lease for your late fees. To avoid these late fees your rent must be received not later than the 5th of the month at 11:59pm regardless of weekends or holidays.

Contact Information

Coldwell Banker Residential Property Management

806-784-3271

leasing@cblubbock.com